

CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD

Minutes of a meeting of the Conwy and Denbighshire Public Services Board held in Council Chamber, County Hall, Ruthin and by video conference on Wednesday, 13 March 2024 at 2.00 pm.

PRESENT

Councillor Jason McLellan (Chair) - Denbighshire County Council
Councillor Charlie McCoubrey - Conwy County Borough Council
Graham Boase – Denbighshire County Council
Tom Barham – Denbighshire Voluntary Services Council
Councillor Carol Marubbi – Town and Community Council (CCBC)
Helena Kirk – North Wales Housing Association
Steve Grayston (substitute for Libby Ryan Davies) – Betsi Cadwaladr University Health Board (BCUHB).
Louise Woodfine – Betsi Cadwaladr University Health Board (BCUHB)
Justin Hanson – Natural Resources Wales

Officers –

Amanda Jones – Conwy County Borough Council
Fran Lewis – Conwy County Borough Council
Hannah Edwards – Conwy County Borough Council
Mike Corcoran – Co-Production Network for Wales
Iolo McGregor – Denbighshire County Council
Helen Milliband – Natural Resources Wales
Iona Hughes – Natural Resources Wales
Councillor Delyth Jones – Denbighshire County Council

Dr Tom Porter – Consultant, Public Health Medicine, Cardiff and Vale University Health Board

1 WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence were received from Libby Ryan Davies (BCUHB)
Alyson Constantine (BCUHB), and Rhun ap Gareth (CCBC)

2 MINUTES OF LAST MEETING

The minutes of the Conwy and Denbighshire Public Services Board meeting held on 25 September 2023 and 12 December 2023 were submitted as the previous meetings had not been quorate and required ratification to formally adopt the resolutions from the 12 December 2023 meeting.

RESOLVED that the minutes of the meetings held on 25 September 2023 and 12 December 2023 be received and recorded as accurate.

3 OVERVIEW OF PREVIOUS MEETING DECISIONS AND ACTIONS FOR APPROVAL

The Chair, Councillor Jason McLellan, presented the Overview of previous meeting decisions and actions for approval report (previously circulated)

Inverse Care Law – noted.

Community Engagement Plan Development – noted. There had been no updated plan since the last meeting. In the previous meeting, looked at engagement mission statement and engagement statement as PSB. Need a greater quality on who being engaged with. Priority areas being dealt with going forward.

Corporate Risks - discussed at length at the last meeting. Amanda Jones, CCBC, would bring it back to a further meeting.

Community Wealth building and Progressive Procurement – pilot findings and recommendations – delay coming to this Board and events had overtook the report. Therefore, the report was just noted.

RESOLVED *the Public Service Board note the decisions and actions.*

4 WORKSHOP OVERVIEW AND DEVELOPMENT OF A PSB WORKPLAN

Amanda Jones (CCBC) introduced the Workshop Overview and Development of a PSB Work Plan and summarised the workshop with a presentation (previously circulated)

The Conwy and Denbighshire PSB Workshop had taken place in January 2024.

The Workshop aimed to build on the PSB's commitment to take a "whole systems approach" in the design and delivery of its well-being plan.

The next steps were to –

- Agree on key actions to form a work plan.
- Agree on a member lead for each of the actions identified (to act as a point of contact and keep momentum between meetings).
- Relevant officers to offer 1-2-1's with members to reflect on their role and any support needed.

Example forward work programme timelines were presented.

8 meetings with each meeting lasting 2 hours. 4 formal and 4 informal meetings. Part of every formal meeting could be dedicated to a small number of pilots to make real progress.

Informal meeting engagement could also be an opportunity to invite community groups to make PSBs more accessible to groups.

2 hour meetings would mean a tight agenda, for example, racism would be a minimum of 2 hours.

It was confirmed this would be a good approach for clear detailed meetings. Also there would be no issue with a one item Agenda.

Work needed to happen before and after meetings to ensure progress would be made.

The Board discussed potential future agenda items, including –

- Use each meeting to do a deep dive of either a specific topic area (as discussed in PSB shared learning event) or target specific localities. Topics could include Wales Index of Multiple Deprivation (WIMD) domains, such as:
 - Health deprivation
 - Economic deprivation and income maximisation
 - Mental health and well-being
- PSB's should be receiving reports from PSB grants 2024/25. PSB grants had been difficult to access for Conwy and Denbighshire. It was confirmed it had been difficult to access grants in other parts of North Wales too. Discussions with other PSB's was suggested to take place to ascertain the best way to access grants.
- Updates from the Community Narratives project and Healthy Travel Charter.
- Discussion on the Boards approach to conducting a Climate Change risk assessment (developed by Natural Resources Wales to support PSBs).
- Community resilience – link to flood risk promotion.
- Sharing good practice and learning from across organisations – useful to develop a rolling programme.
- Rapid rehousing and its impact in Local Authority areas.
- Better linkages to the insight partnership.
- Undertake relevant training, such as Anti-Racism. It was confirmed that training did not have to take place in a meeting but as a separate session.

RESOLVED that Conwy and Denbighshire Public Services Board note the Workshop overview and development of PSB work plan.

5 HEALTHY TRAVEL CHARTER NEXT STEPS

Louise Woodfine (BCUHB) introduced the Healthy Travel Charter and next steps.

It had been signed up by Regional Leadership Board and this was about getting PSB's across the North Wales Health Travel Charter and learning from others across North Wales. Dr. Tom Porter, Consultant in Public Health Medicine, Cardiff and Vale University Health Board was in attendance to give a presentation on shared learning and impact. Iona Hughes, NRW was also in attendance to assist with the presentation.

Bus and coach travel had declined over the past 50/60 years but the use of cars had increased. The impact of this was significant as affected climate change, road

traffic injuries and deaths. Most children were killed if hit by a car. Air pollution meant life expectancy would be reduced by 7 months. There was high air pollution in deprived areas. Climate change was the biggest risk to humanity.

Next steps required across society =

- Reduce pollution
- Support active travel
- Protect green space
- Infrastructures needed to be put in place.
- Changes to the Highway Code over the last couple of years gave access to pedestrians for side street right of way rather than cars having the right of way.
- Segregated cycle structure.
- Exclusion of cars on school streets when dropping off and picking up at schools
- Provision of a reliable public transport system which would be affordable and also utilise non-diesel buses.

Supportive Policy and legislation in Wales bringing buses back under franchise. Everyone needed to act to improve healthy travel.

Healthy Travel Charter had 14 teams over 3 years. It was co-produced but was part of a wider set of actions rolling out Healthy Travel Charter and to have it in every area of Wales. Hoping to cover the whole of Wales by the summer.

Covid had impacted on the healthy travel as had with a lot of other parts of life.

It was suggested the information be taken back to all organisations to request they sign up to the Charter. Leads/Co-ordinators would need to be identified and to keep track on progress. Members agreed to provide details of a point of contact from their organisation, that the Charter can liaise with for this work.

It was suggested the information be taken back to all organisations to request they sign up to the Charter.

Leads/Co-ordinators would need to be identified and to keep track on progress.

NRW cover the whole of Wales. NRW signed up to Cardiff, Vale of Glamorgan and Gwent.

Looking at how to implement the Charter, carry out baseline assessment. Management commitment would be required from Area Managers.

NRW have a national internal Active and Sustainable Travel Group which meets quarterly. There are a range of Champions in organisations but need more throughout North Wales.

There was an intranet page on NRW which showed travel and what was offered to staff. The organisation supported flexible working and provided flexible working

options wherever possible. Each member of staff had an agile working policy and staff were still being productive and achieving workloads.

To assist employees, annual season tickets for transport for Wales were available, and bike discounts. Each office had information how people could get there by train or bus and what bike facilities were available if wanted to cycle to the office. Facilities were being provided to encourage staff to active travel. NRW were committed to be a cycle friendly employer with one office or hub each year to be part of that.

Denbighshire County Council officers confirmed what had been discussed, Denbighshire were already doing and signing up to the Charter would not be an issue.

There was a lot which needed to take place a complex system for travel areas of the Charter. There would be a level 2 Charter for those organisations who were already doing a lot of what had been discussed already.

It was confirmed that contact with the VSC's had taken place for them to look at the Charter and they stated it would be difficult for them to sign up to the Charter. A lot of organisations would have limited resources and capacity so may be difficult to sign up.

RESOLVED that Conwy and Denbighshire Public Services Board note the Healthy Travel report.

6 FEEDBACK FROM PSB SHARED LEARNING EVENT

The Chair introduced the verbal feedback from PSB shared learning event report.

The event had taken place 3 weeks ago.

It had been a positive event which showed what had been happening in other PSB's and looking at wider partnership working. The event gave clarity on what PSB's needed to focus on.

Letters were to go out tomorrow to all PSB's for a virtual launch the first week in May and an in-person event taking place 5/6 June.

It was stated that other PSB's had a representative from the Well-being Future Generations Communications Officer on their Board. It was agreed that the representative Derek Walker be invited to join the PSB.

RESOLVED that the Conwy and Denbighshire Public Services Board note the feedback from the PSB shared learning event.

7 FORWARD WORK PLAN

A copy of the Public Services Board forward work programme was presented.

The Chair agreed an informal meeting to take place to populate the forward work programme following discussions during the meeting today.

RESOLVED that the Conwy and Denbighshire PSB approve the Forward Work Programme.

MEETING CONCLUDED AT 4.00 P.M.